



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 2/8/18	<u>Interviewer:</u> Lafayette Baker	RFA #18 – 23
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED] (student)		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> [REDACTED] workers		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male x Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student x
Concern Regarding: Male ☐ Female x Administrator ☐ Faculty ☐ Staff ☐ Student x

Category: *(Please check at least one)*

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|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| x Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
2/8/18	[REDACTED] calls EOO to make an appointment; HC takes information for initial screening	
	MDS t/c with [REDACTED]	
	[REDACTED] leaves voicemail with EOO to reschedule appt	

2/28/18	meets with LB	<p>LB explains the EO Office Resolution processes, "Protocol," including differences between the informal resolution process and filing a formal discrimination complaint. LB also discusses the EO Office's limits on confidentiality (including the Public Records Act) and the prohibition against retaliation, as well as resources and reporting options. indicated he did not want to file a formal complaint and that she wanted an informal resolution</p> <p>explained that he works in the . And the beginning of February 2018, the) workers complained about him to their boss . said they had been watching him for a few months, and they had their boss talk to his boss about their concerns. Their concerns alleged that: (1) he used the workroom for school work; (2) he left trash in the work room; (3) he kissed his girlfriend in the workroom; (4) he was on social media often; and (5) he was dismissive.</p> <p>Around 2/7 his boss , talked to him about their alleged concerns. He told her he would be uncomfortable going back to the workroom because of their alleged concerns. He explained that he is the only male that works in that area, and he believes their list of concerns were stereotypically complaints people make about males.</p> <p>His preferred outcome is that he would like someone to talk to and . And he would like to feel comfortable again going back into the workroom. He would also like to talk to the that raised the concerns about him. He wants everyone to feel comfortable in the workroom moving forward.</p>
3/16/18	LB called	indicated that he would like LB to wait until the start of spring quarter to talk to his supervisor .
3/28/18	LB called to set up a meeting	
3/30/18	LB met with	<p>LB explained the EO Office's Resolution processes "Protocol" (see above).</p> <p>LB explained concerns to indicated that she will follow-up with . She explained that they are all a part of the , and the conversation with will be about ways their students can work together. Her students work closely with the and she wants everyone to feel like they are a part of a larger team.</p>

4/9/18	LB called and email and emailed [REDACTED] to follow-up with him regarding his case.	
4/24/18	LB met with [REDACTED]	LB explained that he had a productive meeting with [REDACTED] and she will meet with [REDACTED] and the [REDACTED] workers. [REDACTED] explained that he would also like to meet with the [REDACTED] LB said he would contact [REDACTED] and have her arrange the meeting.
4/24/18	LB called [REDACTED]	LB explained that he had a meeting with [REDACTED] and he would like to meet with the [REDACTED] said she would arrange the meeting, and follow up with LB subsequently.
5/21/18	LB called [REDACTED]	[REDACTED] explained that he had the meeting with [REDACTED] and the [REDACTED] and he felt the meeting with very well. They had a nice conversation. [REDACTED] felt he and the [REDACTED] listens to each other. [REDACTED] explained that he is now comfortable going back into the workroom, and he is comfortable where this situation is currently. [REDACTED] thank LB for assisting him with this situation.